

Society of Florida Archivists
Board Meeting Minutes
January 20, 2015

Present: Sandra Varry, Gail Donovan, Tomaro Taylor, Garret Kremer-Wright, Erin Mahaney, Susan Swiatosz, Beatrice Skokan, Vicki Silvera, Krystal Thomas
Absent: Burt Altman, Ben DiBiase, William Modrow, Marissa Kings

1. Sandra Varry called the meeting to order.

2. Sandra Varry called for approval of minutes from previous meeting, November 18, 2014. Tomaro Taylor abstained (did not receive minutes, they will be sent to her.). Erin Mahaney called to approve the minutes and Susan Swiatosz seconded the motion. Minutes were approved.

3. Executive Board Reports

- a. President- Sandra Varry- Gulf Coast chapter of NARA would like to email SFA members regarding educational opportunities. Request was approved.
- b. Vice-President- William Modrow- absent
- c. Treasurer- Ben DiBiase- absent- Sandra Varry will contact both W. Modrow and B. DiBiase. Treasurer's documents are needed from B. DiBiase. The State of Florida report needs to come from the treasurer pertaining to the organization's non-profit status, etc. Kathy Turner may be familiar with this report.
- d. Secretary- Gail Donovan- no report to be made.

4. Committee Reports

Membership- Garret Kremer-Wright- Garret and Krystal Thomas have worked on the membership form for the website although no announcement has been made. There are 8 new members and 72 members, who still need to pay their 2015 dues. All of the past records have been cleaned up and a thank you was extended to Erin Mahaney, Susan Swiatosz and Krystal Thomas for helping with this project.

Annual Meeting- Beatrice Skokan and Vicki Silvera- Payment for the hotel still needs to be confirmed. They confirmed the guest speakers, Dr. Dorothy Fields and Ms. Arva Parks, will provide an interesting history of Miami and they are a good pairing. Proposals for the conference have come in although additional reminders will be sent out to members, non-members and sponsors. Vicki will be sending a new brochure for the meeting for the members to review.

Sandra noted that funding information and responses to questions from SGA were received and sent out. A date for the joint meeting needs to be determined, as well as, an ad hoc committee. Tomaro Taylor and Erin Mahaney volunteered to be part of this committee.

Web Communications - Krystal Thomas- Krystal reported the accounts review and access to accounts has been completed. Wordpress log has been archived and deleted. Krystal will need access to Canvas Dreams, which Ben DiBiase can provide. Krystal will review the website content and Dropbox content over the summer. Sandra Varry mentioned that she has

organized some of the documents. At the current time the Web Communications Team members are defined.

Nominations- Tomaro Taylor- no report. Sandra Varry mentioned consideration for the Vice-President position becoming a President elect position in the future. Sandra Varry reported volunteers for some open positions. John Nemmers has volunteered for the Awards Chair, Garret Kremer-Wright for the Membership Chair, Natalie Bauer for the Beale Scholarship Chair, Tomaro Taylor for the Nomination Chair, and Sue Rushworth, as needed.

Awards- Sandra Varry- Sandra reported that the link for the Judith Beale Scholarship video was sent out for review. She and Michael Zaidman are very pleased with the video and would like to arrange for the producer to receive a \$1000 payment rather than the \$500 originally agreed upon. This amount is still half of the price quoted from Crawford Media Services. The payment was agreed upon by the Board.

Newsletter- Marissa Kings, absent- Gail Donovan reported for Marissa that the newsletter is being prepared and the Winter 2015 issue should be published by the end of next week. Sandra Varry noted that she congratulated Burt Altman in the newsletter although realized the need for information about the organization's early history. Tomaro Taylor mentioned that Mary Flekke may have an old directory with helpful information, which we might want to add to the 'About' section online.

New business- Sandra Varry- Sandra received a package from the Florida Department of State pertaining to the Florida History award of \$125 for best use of historical resources. The membership agreed to continue funding this award.

Sandra also mentioned the need for an updated high resolution logo design and a contest with an award for the best logo was suggested.

Old business- Sandra Varry reported that she would contact William Modrow regarding the SFA journal and the editorial board. She asked if Erin Mahaney might be interested in serving as editor.

Garret Kremer-Wright mentioned that contributions were being received for the Judith Beale scholarship and inquired about the process for sending the contributions on to the treasurer.

Sandra Varry called to adjourn at 11:47 am.