

SOCIETY OF FLORIDA ARCHIVISTS  
ANNUAL BUSINESS MEETING  
GAINESVILLE, FL  
APRIL 21, 2009

1. Call to order and President's Report—Burt Altman, President called the meeting to order at 2.15 pm  
Present at the meeting were: Burt Altman, President; John Nemmers, Vice-President ; Kathy Turner Thompson, Treasurer; Tomaro Taylor, Director; Mary Flekke, Membership Chair; Gerard Clark, Nominations Chair; Flo Turcotte, Local Arrangements Committee; Carl Van Ness, Local Arrangements Committee and Judith Beale, Secretary.  
Burt Altman thanked the Local Arrangements Committee, Hilton Hotel Staff and Larry Gates of Hollinger Metal Edge for sponsoring the meeting. Altman reviewed the highlights of his term as president including
  - Revision of the bylaws
  - SFA support of the Opening Archives and Connecting to Collections initiatives
  - 25<sup>th</sup> anniversary celebration
  - SFA support of SAA workshops “Stylesheets for EAD—Delivering your Finding Aids to the Web” and “Implementing DACS in Integrated Content Management Systems: Using Archon”.He thanked the board for their support.
2. Secretary's Report/Acceptance of the Minutes of 2008 Business Meeting—Judith Beale requested a motion to accept the 2008 meeting minutes. Carla Summers proposed the motion, John Nemmers seconded and the motion passed.
3. Treasurer's Report—Kathy Turner Thompson thanked her predecessor, Maria Estorino, for making her task easier. Thompson reported that current balances stand at \$15130.64 in checking, \$5118.63 in savings and \$865 in the scholarship fund. The IRS-990 and the Florida Incorporation Annual Report have both been submitted.
4. Vice-President's Report—John Nemmers opened a discussion on the site for the 2010 Annual Meeting. Attendance was very low this year due to the economic problems, and the situation will likely persist into 2010. Miami was suggested as a possible site before the economic situation declined, but a more central location may make it possible for more members to attend. A discussion ensued during which it was decided that a meeting will be held in 2010, but the meeting may be shorter or held in cheaper facilities. The Local Arrangements Committee will report to the Board on their experiences this year, and the Board will decide on the best way to proceed.
5. Committee Reports
  - Mary Flekke, Membership Chair, reported that the society has 157 individual members, 15 institutional members and 1 corporate member.
  - Burt Altman reported on behalf of Mike Zaidman, Director, that the deadline for the newsletter is 24<sup>th</sup> April.
  - Judith Beale, Scholarship Committee Chair reported that two full student scholarships were granted to Carlos Pearman and Katherine Adams and that two partial scholarships were granted to Melissa Barber and Barbara Cardinale.

- Tomaro Taylor, Director, reported that three forums were held on the Connecting to Collections project in Miami, DeBary and Tallahassee. Participants came from museums libraries archives and archaeological sites. In Miami, the event was held as a storm was bearing down so Disaster Preparedness was the main topic of discussion. In the other two venues, participants were more concerned with documenting collections, finding resources and training. Each forum also provided workshops on such topics as collections care or good archival practice. The steering committee will become a group and will organize a survey to ascertain the state's collections greatest needs. The survey will be well advertized and some experienced professionals may travel to provide assistance if required.
- Gerard Clark, Nominations Chair, thanked all those who ran and reported that 40 ballots were returned. The following individuals received the most votes for each position:
  - President, John Nemmers
  - Vice-President, Mike Zaidman
  - Secretary, Judith Beale
  - Treasurer, Kathy Turner Thompson
  - Director, 1 year term, Wenxian Zhang
  - Director, 2 year term, Flo Turcotte

Burt Altman proposed a motion that the ballots be destroyed, Mary Flekke seconded the motion and the motion passed.

- Gerard Clark reported on behalf of Boyd Murphee, Awards Committee Chair that the 2009 Award for Excellence would go to Dorothy W. Patterson, Delray Beach Historical Society Archivist for 18 years for her valuable service. Debi Murray accepted the award on her behalf.
  - Gerard Clark reported on SHRAB initiatives. He thanked Burt Altman and SFA for supporting PAHR, which could result in Florida receiving a lot of funding to preserve its records. SHRAB is not funded by the state so it applied for an NHPRC grant to support its meetings and for a grant to update the Directory of Florida Repositories and house it on the State Archives web site. The directory was created in 1999 and is currently available on the UCF Special Collections web site. Although it has a facility for repositories to update their information, it is not clear that it is up to date. In an emergency, it is important to know which repositories are at risk. Carla Summers created the original directory and she would also be the consultant on this project. An informal survey will likely be disseminated on the SFA listserv to ascertain whether repositories are in a better or worse state than they were 5 years ago.
6. Bylaws revision—Burt explained that Gerard Clark and Carl Van Ness reviewed the bylaws two years ago and made recommendations to the Board who made changes. The revised bylaws were sent to all members in February. As a result, some typographical errors have been corrected. Gerard Clark moved to accept the revised bylaws and Carl Van Ness seconded the motion. The motion passed unanimously. The website will be updated with the new laws.

7. John Nemmers thanked Burt Altman for his 2 years service as president, reminded everyone that the silent auction was now closed and moved to adjourn the meeting. Carla Summers seconded the motion and the meeting adjourned at 2.55 pm.