

Society of Florida Archivists
Board and Committee Meeting Minutes
September 16, 2020 @ 11:00 am

Attendees: Mary Rubin, Tyeler McLean, Jay Sylvestre, LuAnn Mims, Gerri Schaad, Annia Gonzalez, Georgen Charnes, Sarah Coates, Laura Marion Douglas, David Benjamin, Andy Huse, Susan Swiatosz

Meeting called to order by Tyeler McLean at 11:02 am

Call for approval of minutes by Secretary LuAnn Mims, 2nd by Gerri Schaad, minutes approved

Board Reports:

President's Report, Tyeler McLean:

Open Committee Positions - are being reviewed for future commitments and invitations for identifying members interested in any open positions for 2021. Rachel Walton has indicated that there will be only one slot open for the Judith Beale Scholarship Committee this year.

State of Florida Archival Jobs - During the July meeting it was reported that several organizations have been affected by furloughs and/or layoffs due to the pandemic closings. Other than FIT, Rollins, UM and Nova Southeastern are there any other institutions or archivists affected? There are more hiring freezes too.

Future SFA Annual Meetings

2021 St Augustine

2022 Gainesville as a joint meeting with Florida Historical Society. I will check in the FHS and report at the December meeting regarding these plans

2023 Orlando might be a good option since the 2021 SFA meeting will not be held there are previously suggested.

Past President's Report, Mary Rubin:

Webinars Around Race and Archives - this afternoon the Black Archives will present "Until the Lions Tell Their Story: The Importance of Community Archives. Dr. Ashley Farmer, Assistant Professor of History and African Diaspora Studies at the University of Texas-Austin. She has two talks that she provides - a longer, 45-minute version about her experience of collecting for Black women's archives and being a Black woman in the archive, which she presented for SAA. She also has a shorter, 20-minute talk about how she came to write Archiving While Black about her and her students in the archives and a short overview of some steps archivists have taken in light of the article. Her fee for lectures over Zoom is \$350. the 45-minute version was chosen.

Previously we approved a \$500 budget to seek out webinars around archives and race. I want to purpose that we give the remainder of \$150 to the Black Archives. The donation was approved.

Zoom Lounges - Zoom lounges are down to once a month. It was suggested that one of the themes be about Board Members, their roles, and how they go there. Yesterday's Zoom Lounge only had 7

individuals and only one new member. I will send a Doodle to the entire listserv at the end of the week to schedule the next one.

Vice President's Report, David Benjamin: Meeting with the Archives Month Committee to work on submissions for October's Archives Month highlights for the website, social media and newsletter.

Treasurer's Report, Jay Sylvestre:

Checking: \$2,305.86

Savings: \$35,082.32

PayPal: \$ 4009.89

Total: \$41,398.67

During a session of Teaching with Primary Sources Unconference last month I had a side conversation with two archivists from Mississippi about a lack of a Southern/Southeastern regional archives group. We met last week to continue that conversation to find ways towards finding a regional group. We will be hosting an October 28th Southern Archives Association (SEAA) meeting to close out Archives month. Attendees will be invited to meet and talk with each other, share stories from Archives moth, and express an interest in an expanded SEAA. We are hoping to offer semi-annual unconferences that would take place in the spring and fall. The unconference would be created by members from the Southeast Region (Tennessee, North and South Carolina, Mississippi, Alabama, Georgia and Florida) and would take place the day before one of the region state conferences. I will share this link through the listserv.

Secretary's Report, LuAnn Mims: Mary Rubin had a request for a collaboration with the Pennsylvania based Conservation Center for Art and Historic Artifacts (CCAHA) for free webinars aimed at the Florida archival audience. This outreach included members of Florida Association of Museums as well as three opportunities were created to be delivered in the fall of 2020 - October - Introduction to Digitization; November; Internal Advocacy for Collections, and final in December - Fundraising for Collections. These free sessions will be promoted through SFA, FAM and CCAHA.

Directors Report:

- Annia Gonzalez, follow-up from talking to Ricardo Moreau, President of the Peruvian Association of Archivists and Information Managers in August. They continue to struggle through the Covid pandemic. She is also helping Susan with memberships.
- Andy Huse, getting settled into this position, and very open to helping anyone on the Board.

Board Affiliates:

Web Communications, Georgen Charnes: the website is up to date and ready for Archives Month.

Newsletter, Jessica Orozco: Not present, no report

SFA Journal, Rachel Walton: Not present, no report

CUA Section, Sarah Coates reporting: The survey is going to be resent to members. They will meet again in October.

RAAC, Mary Rubin: RAAC had its annual meeting in July and had a webinar in July also about coordinating virtual conferences for regional organizations.

Committees:

Membership, Susan Swiatosz: We have 7 new and returning members since our last meeting in July bringing our totals to 179 (in that total there are 3 members that are duplicated in their institutional bundle), 4 corporate, 31 institutional, and 144 regular.

Disaster Ad Hoc Committee, Gerri Schaad: this group is working towards procedures, but the Archival Workers Relief Fund has taken precedence.

Covid-19 Archival Workers Relief Fund, Gerri Schaad, we have received 4 donations for a total of \$450. We have awarded 2 people, with the second person also receiving free admission to the May 2021 annual conference. There is still \$200 left in the fund. The Committee is also pulling together some ideas for virtual job finding advice and support.

SAA Liaison, Gerri Schaad: In my role as SAA Liaison, I have posted messages to the SFA listserv.

Awards Committee, Sarah Coates: The committee would like to standardize the nomination guidelines to make the process more efficient. This committee would also like to get more nominations. The committee includes myself, Annia, Andy and Tyeler.

Annual Meeting Committee, Laura Marion Douglas: The contract has been renegotiated and signed by the end of this month. The dates will be May 26-28 in St. Augustine. We are basically shifting the planning from last year's cancelled event to 2021. As we get closer to the date we will update contacts and publish specific details

Old Business:

New Business:

Meeting adjourned at 11:59 pm.