

Society of Florida Archivists
Annual Business Meeting
Miami, Florida
Thursday, May 14th, 2015
Minutes taken by: Erin Mahaney

1. Call to Order/President's Report- President Sandra Varry

Sandra welcomed all attendees to the Society of Florida Archivists 32nd Annual Meeting.

2. Secretary/Minutes- Gail Donovan (absent) - Erin Mahaney acting for the secretary.

Erin called for approval of last year's business meeting minutes, posted and available throughout the year on the SFA website. Wenxian Zhang seconded and the minutes were approved.

3. Treasurer's Report- Ben DiBiase

The Treasurer's Report will be provided to members at a later date.

4. Vice-President's Report- Sandra Varry for William Modrow

Sandra reported that Bill Modrow has moved on to a new position as the Head of Special Collections & Archives at Miami University, Oxford, Ohio.

5. Directors' Report- Erin Mahaney and Susan Swiatosz

Susan thanked the annual meeting committee and all those who helped make the 32nd annual meeting a success.

6. Committees:

Local Arrangements - Vicki Silvera and Beatrice Skokan

Award of Excellence - John Nemmers

Sandra presented SFA's Award of Excellence on behalf of John Nemmers. The Award of Excellence was awarded to Debi Murray, Head Curator at the Historical Society of Palm Beach County, and was accepted by Janet DeVries on behalf of Debi Murray.

Judith Beale Scholarships- Natalie Bauer

The Judith Beale Scholarship video was played for members. Scholarship recipients were introduced and received their awards. Award money was transferred to recipients via PayPal this year. Award recipients were as follows:

1. Rebecca Bramlett
2. Steven Duckworth
3. Katherine Hoarn

4. Theresa Hooker
5. Lisa Petrillo
6. James Shultz

Nominating - Tomaro Taylor

Tomaro announced the results of the election for executive board, and encouraged members to vote, citing lower turnout. Election results are as follows:

- Sandra Varry, President
- Erin Mahaney, Vice-President
- Janet DeVries, Secretary
- Mary Rubin, Director

Tomaro asked for a motion to destroy the ballots. Bea Skokan motioned to destroy the ballots and Burt Altman seconded. Tomaro will destroy the ballots after the annual meeting.

Membership - Garret Kremer-Wright

Total registrants for the 32nd annual meeting reached 102, with 46 organizations represented. Attendance rose from 81 at last year's annual meeting. Since January 1, 2015 SFA has gained 43 new members, 27 of whom attended the annual meeting. Garret welcomed all the new members, who stood to be recognized. At present, SFA has 173 active members, 23 of which are institutional memberships and 149 of which are individual memberships.

Web Communications - Krystal Thomas

Blog posts, cleaning up information on website.

Newsletter - Marissa Kings

For the new members of SFA, Marissa Kings explained that the newsletter is published quarterly and that she is always looking for submissions of news, project updates, etc. The next deadline is July 15th for the summer issue.

Marissa reported that in the past year, SFA has started using the platform Issuu to display the newsletter as it gives it more of a magazine feel, allows us to embed links within the text, provides us with statistics, and is free.

Marissa thanked everyone who has submitted content for the newsletters.

Audit- Mary Rubin

The Audit Committee, which is comprised of Kathy Turner Thompson, Megan Oliver, and Mary Rubin, has reviewed and compared the checking and savings bank statements general ledger, and the bank reconciliations for January through December 2014. There is one deposit listed on the

general ledger, which as of December 2014 had not cleared the checking account due to difficulties with transferring from PayPal to the checking account. The deposit will be reflected this quarter. Additionally, it is recommended that the IRS 990 - Postcard short form as well as the registration with the Florida Department of Agriculture and Consumer Services should be completed.

7. Old Business- None

8. New Business- Burt Altman announced a new Connecting to Collections program, designed in an “a la carte” fashion so participants can pick and choose which sections benefit their institution. Burt and Kathy Turner Thompson are representatives if members have any questions or would like more information about participating in this program.

SFA - SGA Annual Meeting 2016, 2017