SOCIETY OF FLORIDA ARCHIVISTS

2016 Award of Excellence Nomination Information

**2016 Award of Excellence Committee**

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Please do not hesitate to contact the committee with any questions.

The Society of Florida Archivists **Award of Excellence** recognizes outstanding contributions to the preservation of Florida’s documentary heritage. Any person, institution, or exemplary program that has provided noteworthy leadership in the field, promoted excellence through outstanding achievements, or contributed significantly to the betterment of the profession may be considered for the award. Nominees are considered annually for this award. Examples of areas in which significant contributions might be recognized include, but are not limited to:

* Promotion of the identification and preservation of Florida’s archival and manuscript heritage
* Implementation of noteworthy management innovations, conservation, or collection development programs
* Encouragement of use and knowledge of archival holdings through a specific program
* Promotion of professional education
* Exemplary public programming efforts
* Proven leadership in professional associations at state, regional, and/or national levels
* Contributions to the Society in leadership or noteworthy committee work
* Additions to the professional literature

**Deadline for Nominations: August 19, 2016**

Web site: <http://florida-archivists.org/Award-of-Excellence/>

**Submission**

Please submit your nomination in Word or RTF to the Awards Committee by e-mail.

Below is an outline for the documents to submit to the Committee. Send your documents to Janet DeVries Naughton at janetdevries1@gmail.com.

Please include the following:

**Your Information**

Name

Institution and address

E-mail

Telephone number

**Nominee Information**

Name

Institution and address

E-mail

Telephone number

**If nominating an institution or program**

Name of institution or program

Address/City/Zip

Contact person

E-mail

Telephone number

**What to Submit**

**1. Biographical sketch** of the nominee, or in the case of an institution or program, a brief description of its history or activities.

**2. Statement** describing why the nominee deserves this award and providing the committee with the reason(s) you are nominating this person, institution, or program for the **Award of Excellence** (not to exceed 1,000 words).

**3. Supporting materials**, which may include publications or other items specifically related to the reason for this nomination.