

# CLIR Grant Panel Discussion

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Heidi Connor, Archivist, The Ringling Museum

Jaime Fogel, Collections Manager, Bok Tower Gardens



# Overview: Tell us about your grant opportunities

*CLIR forges strategies to enhance research, teaching, and learning environments in collaboration with libraries, cultural institutions, and communities of higher learning. We foster collaboration by investing in cross-disciplinary intellectual leadership, strategic programs, and professional development opportunities.*



**Council on  
Library and  
Information  
Resources**



# Overview: Tell us about your grant opportunities



- Other CLIR Initiatives & Partnerships
  - [Digital Library Federation \(DLF\)](#)
  - [Leading Change Institute \(LCI\)](#)
  - [CLIR Publications \(reports and newsletters\)](#)
  - [Digital Library of the Middle East](#)
  - [National Digital Stewardship Residency \(NDSR\) Assessment](#)
  - [CLIR Affiliates](#) including International Internet Preservation Consortium (IIPC); International Image Interoperability Framework (IIIF); OpenRepositories; NDSA; Jisc



# Overview: Tell us about your grant opportunities



	<u>DigHC</u>	<u>R@R</u>
<b>History</b>	2015-2020...	2017-
<b>Cycle</b>	Calls open in Jan. with 1st round applications usually due in April	Ongoing, shorter cycle, one step application process
<b>Awards</b>	\$50k-250k single \$50k-500k collaborative	\$10k-50k
<b>Materials</b>	Digitize any type of materials (paper, A/V, 3-D objects, etc.)	Only for at-risk audio and audiovisual materials
<b>Focus</b>	Emphasis on access	Emphasis on preservation

# The Ringling

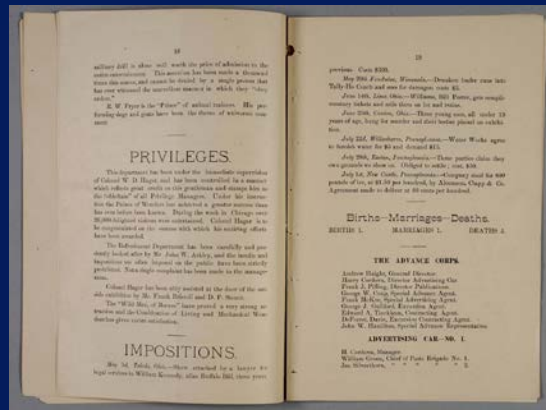
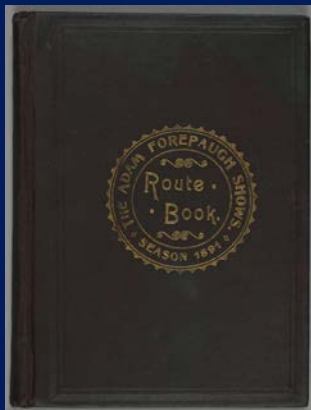
THE JOHN & MABLE RINGLING MUSEUM OF ART

STATE ART MUSEUM OF FLORIDA | FLORIDA STATE UNIVERSITY

**The Archives facility at The Ringling consists of 12 thousand sq. ft. of record storage, a 2000 sq. ft. processing area as well as administrative offices and a research room. Holdings include the records of the Museum, Ringling Family Papers, photographic collections, and circus collections.**



# RINGLING MUSEUM ARCHIVES



The goal of our CLIR grant is to provide online access to circus route books.

Published at the end of the show's season, route books list personnel by department, the circus route-towns and dates played, and, may include photographs and statistics. In some cases, a daily diary of weather, ticket sales, and unusual events, are included.

# RINGLING MUSEUM ARCHIVES



Interns William Hansard and Grace Gartman capturing route book pages on copy stands. Final product is a pdf of the publication with optical character recognition.

# Overview: Tell us about your project



## Anton Brees Carillon Library

- 1,500+ volumes of carillon & related literature
- 3,000+ musical scores
- 3,000+ audio & video recordings
- Collections of prominent carillonneurs
- ABCL vertical files
  - Information on North American & foreign carillons, individuals, & bell foundries
- Archives of the Guild of Carillonneurs in North America (GCNA)



## Chao Research Center Archives



# Overview: Tell us about your project

## 2013 CLIR Cataloging Hidden Collections Grant Funded Project

- Process ABCL Vertical Files
- Process GCNA Archives
- 80+ linear feet and ~40 boxes
- No existing catalog, finding aids, or tools for finding aid creation
- Processed 154+ linear feet
- Create 1,100 finding aids
- Free Tool!

MS Access “Finding Aid Creator”

- [boktower.org/library](http://boktower.org/library) → Resources





## Before & After

### Finding Aid to the AGCF -- The Guild of Carillonneurs in North America



Box Tower Gardens  
 861 Tower Gardens  
 Arden Street, Capton Library  
 1131 Tower Street  
 Lake Wales, FL 33853  
 (863) 734-1227  
 library@boxtower.org  
 www.boxtower.org

Finding aid created by: Simey Fogel  
 Date Added: 3/7/2014

#### Collection Information:

Collection ID: AGCF  
 Collection Name: The Guild of Carillonneurs in North America  
 Personal Name: The Guild of Carillonneurs in North America  
 Corporate Entity:  
 Collection Date: 1940s  
 Acquisition Info: The Guild of Carillonneurs in North America

Abstract: The collection of the Guild of Carillonneurs in North America (GCNA), a professional organization dedicated to the promotion of the carillon art in North America.

Extent: 32.00 linear ft. 4 boxes  
 Finding Aid Edition: 1.0  
 Language: eng  
 Access Restriction: No  
 Usage Restriction: Yes

#### Biographical/Historical Note:

The Guild of Carillonneurs in North America (GCNA) is a professional organization dedicated to the promotion of the carillon art in North America. Its membership includes performers, bell founders, carillon builders, and carillon enthusiasts. The GCNA sponsors examination processes that establish criteria for performers on the carillon and recognizes those who meet these criteria. The GCNA has also established a scholarship program, sponsors both a composition competition and a commissioning program for new music, and carries out a wide variety of other activities through its committees.

In September 1974, Rowan B. Ogilby, the president (and carillonneur) of Trinity College, Hartford, Connecticut (CT), invited all carillonneurs from the United States and Canada, as well as others interested in the carillon, to attend a meeting at Trinity College to discuss matters of common interest. About 30 people attended and resolutions were drawn up for a subsequent meeting. This gathering became known as the First Congress of Carillonneurs in North America.

In September 1976, the Second Congress of Carillonneurs in North America was held at the Peace Tower at the Houses of Parliament in Ottawa, Canada. At this meeting, the Guild of Carillonneurs in North America (GCNA) was formally established. Congresses continue to be held each summer in a different location for more



How can an  
organization  
submit a  
successful grant  
application?





Once you receive your funding,  
how do you carry out a successful  
processing project?

Especially when multiple  
institutions may be involved?





Promotion is often a required element to many grant programs. How were you able to promote your project during and after the work?

A large, stylized red cloud shape with a white outline, containing the word "share" in white lowercase letters.

**share**

What are some of the lessons learned from your projects that you can share with everyone?



# Lessons Learned

- Keep meeting minutes
- Determine metadata categories for best search functionality
- Consistency & efficiency
- Be thorough & realistic, but expect the unexpected





- Council on Library & Information Resources:
  - [clir.org](http://clir.org)      [hidencollections@clir.org](mailto:hidencollections@clir.org)      [recordingsatrisk@clir.org](mailto:recordingsatrisk@clir.org)
- The Ringling:
  - [ringling.org](http://ringling.org)      [archives@ringling.org](mailto:archives@ringling.org)      941.359.5700
- Bok Tower Gardens:
  - [boktower.org](http://boktower.org)      [library@boktower.org](mailto:library@boktower.org)      863.676.1408

Thank you!